

**BOARD OF SELECTMEN  
MEETING MINUTES  
January 8 2018**

**PRESENT:** SEAN P. MURPHY, CHAIRMAN: CHAD R. BENNETT, SELECTMAN: JOSEPH A GUTHRIE, SELECTMAN: SALLY THERIAULT, ADMINISTRATIVE ASSISTANT TO BOARD OF SELECTMEN

The meeting was opened at 7PM

Guests: J. Worthen, H. Steadman, D. Shedd, P. Comeau, K. Capulli, Rev. Yassenka, A. Weir, and Stephen Londrigan

**Public Announcements**

- Waste Oil, car batteries and thermostats are collected at the Town Garage on the first and third Saturdays of the month 8 am to 1 pm. Books may be dropped off anytime.

**Visitors Comment**

*Ells Road Beach Access- Sunset Lake Association Executive Board.*

H. Steadman spoke on behalf of the Executive Board and introduced the members. He stated that they were here to ask the Selectmen to consider placing a gate across the town beach where boats have been launching. They understood that there are residents in the area that have the right to launch boats over the beach and they could be given the combination or a key depending on how the gate would be locked. H. Steadman pointed out that the concern is invasive weeds coming in on boats. They are concerned that if the weeds are brought in it would destroy the lake which then has other impacts such as the loss of the use for recreation, lower property values and a large bill to clean the lake.

Chairman Murphy stated that the concern went to Town Counsel back in 2013. The response was that the Town of Hampstead has the right to put up a gate. H. Steadman noted that it was a sticky point but that putting up a gate would not be denying anyone their access. Chairman Murphy asked that the discussion be tabled until a future meeting so that the Selectmen have time to do further research. Selectman Guthrie stated that this is not a new discussion. He said that maybe it would take putting up a gate and seeing if someone disputes it.

**Selectman Guthrie motioned to take the request under advisement. The motion was seconded by Selectman Bennett.**

P. Comeau of Abbey Lane, a member of the Executive Board, stated that the gate would not go across the beach, if that was a concern and that would leave the area open for bathers, just not boats. Selectman Guthrie requested that they draw up a sketch of the proposal and to get it to Mrs. Theriault and she would get it to the Selectmen.

D. Shedd of Shore Drive stated that during the summer on any given day you can see cars with Massachusetts license plates that are launching the boats. He stated that he doesn't understand why the area isn't patrolled. Most of the cars don't have the launch permit nor a parking permit. Selectman Guthrie asked the SLA members as to who would pay for the cost of a gate if that was the direction the Selectmen decided. H. Steadman responded that they had minimal funds in the Association, but would be willing to help where they could such as the installation of a fence.

**The motion to do further research and discuss at the next meeting passed unanimously. (3-0)**

Isaiah 58 of NH- Reverend David Yassenka

Rev. Yassenka submitted a request for funding to the Board of Selectmen for Isaiah 58 of NH. He went into what the organization does, which is that it helps find affordable housing for those that are homeless. He stated that they are a 501(c) organization. He also explained that he currently works with CHS, (Community Health Services) which currently handles our human service needs along with some of the other organizations that we provide funding for (i.e. CLM).

He went on to explain that in southern NH there is no shelter. If someone needed a shelter they would be referred to Manchester, Dover or Portsmouth. He explained that they are currently seeing the population of women over the age of 50 as being in need. Rev. Yassenka explained that being homeless (includes those that couch surf with family and friends) isn't just about finding an affordable living area but also in providing other services such as mental health. They are trying to raise the awareness of homelessness and the cost of housing in the area. He announced that it currently takes earning \$22 per hour to afford a 2 bedroom apartment in Western Rockingham. He went on to explain that they work with landlords to be the managers of the rental properties and are therefore able to move clients into properties and assist them with the funding. They like to assist for the first six months and then start the process of having them take on more of the payments such as the electric until they become more self-sufficient. Rev. Yassenka also said that they evaluate the situations every six months and their goal is to have the client in a better position within 2 years. Mrs. Theriault asked Rev. Yassenka that if they were to receive the requested funding, with they still ask for other funding throughout the year. Rev. Yassenka stated that the \$5,000 in funding would be all that they would ask for. It was also noted that Family Promises was no longer an active organization and would not be asking for their \$5,000 in funding so if the Selectmen were to allow this to go on the warrant, it would have no tax impact.

**The motion was made by Selectman Guthrie to allow the request to go on the 2018 warrant and to support the article. Selectman Bennett seconded the motion. The motion passed unanimously. (3-0)**

**Department Heads**

Budget Committee- Steve Londrigan and Andrew Weir

Mr. Londrigan presented a proposal from the Budget Committee for a questionnaire for the department heads to complete when they do their proposed 2019 budget. The paper gives an idea of what the changes are in the budget and if there were any long range projects they could note. They Selectmen all agreed that they liked the form and will look into making it part of the budget process in 2019. Mrs. Theriault stated that the budget can change from meeting to meeting and the form may not be updated. Mr. Weir explained that was fine, it was just taking what is probably in the department heads thoughts and put it on paper so that anyone could see where the changes were. He suggested that it be on the website along with the budget information.

**New Business**

Shop Pond Road and Dam Stabilization Proposal- J. Worthen stated that there were two proposals received and opened. There was a large difference between the two with Edward Paige at \$73,069 and Busby Construction at \$36,800. Mr. Worthen reported that he had Busby Construction down to the site and they agreed that they can do the work requested in the RFP at the price they proposed. Mr. Worthen and the Selectmen discussed the large difference and Mr. Worthen stated that Busby Construction has its own gravel pit nearby and

are a local company. The other company may be bidding with Comm. Of Mass rates and would need to have the materials trucked in. Mr. Worthen did note that there was one section of the RFP that asked for wooden posts but it is determined that steel posts with galvanized steel would be safer and could save another \$1,400. They agreed that they would allow the Road Agent to make that change, but award the contract as it was a motion to bid. **Selectman Bennett made accept the recommendation of the Road Agent and award the Shop Pond Stabilization proposal to Busby Construction at a cost up to \$ 36,800. The motion was seconded by Selectman Guthrie. Vote: 3-0 The project is to be done in April after the dam is opened and the water is at its lowest level. The Road Agent was told to be aware of the fishing derby held in April.**

### **Old Business**

None

### **Liaison Reports**

*Chairman Murphy-* Nothing to report

*Selectman Guthrie* –Attended a ZBA meeting and everything is running smoothly.

*Selectman Bennett-* Nothing to report

### **AA Report:**

Postage Meter- At the last meeting, the Selectmen approved the purchase of a new postage meter. After the contract was signed and submitted, Mrs. Theriault found out that the price was no longer guaranteed and had gone up almost \$2,000. She had a quote on a smaller machine without a lot of bells and whistles but would do what we need it to do. The cost for this machine is \$3,868, which is less than the original request.

Selectman Guthrie motioned to withdraw the motion made at the December 18<sup>th</sup>, 2017, meeting regarding the purchase of a postage meter and move forward with the purchase of the DM400 machine at a cost of \$3,868. The motion was seconded by Selectman Bennett. The motion passed unanimously (3-0) and Chairman Murphy signed the contract.

The activity log was reviewed. Selectman Bennett added that the form presented by the Budget Committee –Executive Summary- be added to the activity log.

### **Meeting Minutes**

There are no minutes that are ready for approval at this time.

### **New Business**

#### **Re- Appointments/Appointments**

Call for candidates:

- Ordway Park, full members and alternates – monthly meeting
- Recreation Commission, alternate member – monthly meetings
- Trustees of the Trust Funds, alternate members – meetings as needed

### **Correspondence**

#### **Visitors Comments**

None

**Selectman Guthrie made the motion to go into nonpublic session under RSA 91A 3: II (a) Employee Matters at 7:55 pm. The motion was seconded by Selectman Bennett,**

**Roll Call Vote: Selectman Guthrie: yes; Selectman Bennett: yes; Selectman Murphy: yes.**

Mrs. Theriault brought back the request of one of the Departments for an increase in one of their employees' wages. The person has taken on more responsibility and the job description has been updated, which could move the employee up one grade.

The Selectmen discussed the merits of increasing the pay, but chose not to accept the rate requested by the Department Head. They also discussed the department and what any potential changes could mean.

The Selectmen were updated on the final changes to the Police Union contract and were told that it was ratified by the union members.

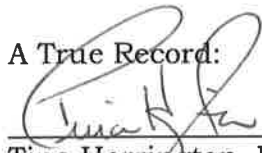
**Selectman Guthrie made the motion to come out of nonpublic session under RSA 91A 3: II (a) Employees Matters at 8:28 pm. The motion was seconded by Selectman Bennett,**

**Roll Call Vote: Selectman Guthrie: yes; Selectman Bennett: yes; Selectman Murphy: yes.**

**Chairman Murphy made a motion to increase the hourly wage on one of the employees to \$14.50 and move the person up to grade 4 starting at the beginning of the next pay period (January 14<sup>th</sup>) and review it in six months. Selectman Bennett seconded the motion. Vote: 3-0**

**Selectman Guthrie motioned to adjourn the meeting at 8:30pm. Selectman Bennett seconded the motion. The motion passed unanimously (3-0).**

A True Record:



Tina Harrington, Recording Secretary

Approved By:



Sean P. Murphy, Chairman

Chad R. Bennett, Selectman



Joseph A. Guthrie, Selectman